**Assessment Committee MEETING AGENDA**

**Date**: October 21, 2024| **Time**: 12-12:50PM | **Location**: ZOOM | **Recorder**: Elizabeth Carney

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
|  |  |  |  |  |
|  |
|  **­ Topic/Item** | **Facilitator**  | **Allotted Time** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| **Report Review Process** | Elizabeth | 10-15 min | Finish up discussion from last meeting and decide what we would like the report review process to look like this time around (then further conversation will need to happen with the VP and deans) | [ ]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Expectations about program-level learning outcomes—how many need to be assessed and how often?** | Elizabeth | 25-30 min | Review the college expectations up to this point—see attached documentWhat makes sense going forward? Consider the new two-year reporting cycle and how outcome assessment expectations relate to academic program review | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |



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|  **FUTURE AGENDA ITEMS FOR MEETINGS** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
|  |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  **Upcoming Meeting Dates** | **Start Time** | **End time** |  **Location**  |
| Nov 4, Nov 18, Dec 2 |  |  |  |
| **MEMBERS** | Martha Bailey, Elizabeth Carney, Becky Ellison, Jil Freeman, Erin Gravelle, Kelly Mercer, Lisa Nielson, Lisa Reynolds, Ashley Sears, Yvonne Smith, Aundrea Snitker, Steven Soll, Amy Warren **Start time Location**  |